

## SONOGRAPHER

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**Objectives of the position:** The Sonographer of Pregnancy Resource Clinic provides limited obstetrical ultrasound exams under the supervision of the Medical Director and the Nurse Manager.

This position may be full-time or part-time, according to a regular schedule established by the Executive Director

**Reports To:** Nurse Manager

**Supervises:** Staff nurses and medical volunteers

**Qualification:**

- Expresses full agreement with PRC's mission, vision and foundational statements of faith and practice.
- Adheres to all policies and procedures.
- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
- Complete the pregnancy clinic volunteer training.
- Complete on-site training.

**Abilities:**

- Maintain confidentiality.
- Dependability.
- Good communicator.
- Loyal.
- Discreet.
- Flexibility.
- Willing to learn.

**Responsibilities:**

Medical Services Operations

1. To provide limited obstetrical ultrasounds according to medical standards of care.
2. To provide patient pregnancy counseling, education, and referrals.
3. To document clinical findings, observations, and medical care notes in the patient record.
4. To review any clinical findings indicating concern with the Nurse Manager and/or the Medical Director.
5. To provide training in limited obstetrical ultrasounds for nurses and test for competency.
6. To review patient record to ensure that all appropriate forms are in the chart.
7. To meet with the patient and review instructions and medical procedure to be performed.
8. To provide support to other medical staff, including chaperoning exams.
9. To be available to meet with patient after exam for pregnancy counseling, education and referrals.

### Emergencies

1. To handle emergency phone calls. (refer caller to a local hospital emergency room, their own physician, and/or advise them to call 911).
2. To handle emergency situations with a current patient. (consult with the Medical Director).
3. To handle an emergency situation on-site. (call 911 and follow the Policies and Procedures for Medical Emergencies.)

### Continuing Education

1. To comply with state and professional continuing education requirements.
2. To annually renew the CPR certification.
3. To annually review Policies and Procedures, infection control regulations, and safety procedures.

### Supervision/Evaluation

1. To assess and evaluate the performance of any medical volunteers.
2. To be available to the clinic staff for medical questions.
3. To maintain personnel records for any medical volunteers.

The Sonographer shall receive a yearly written and oral evaluation by the Nurse Manager.